

**MATERIEL READINESS INTEGRATED PRODUCT TEAM
(MERIT VALIDATION/DEPOT MAINTENANCE REQUIREMENTS WIPT)
MEETING:
AGENDA**

Schedule

<u>Date</u>	<u>Time</u>	<u>Topic of Discussion</u>	<u>Location</u>
29 Jan	0800 - 0815	Opening Comments	MATCOM HQ (Rm 110)
	0815 - 0830	Introductions/Admin	“
	0830 - 0900	MRIPT Review	“
	0900 - 1130	Operating Forces (OpFors)	“
		Requirements Determination	
		Tool	
	1130 - 1230	Lunch	Own Discretion
	1230 - 1630	MERIT	MATCOM HQ (Rm 110)
		MERIT Feedback	
		Phase I Requirements Validation	

<u>Date</u>	<u>Time</u>	<u>Topic of Discussion</u>	<u>Location</u>
30 Jan	0830 - 0930	“ <u>The MERIT Vision</u> ”	MATCOM HQ (Rm 110)
		MERIT 2004.....What will it be?	
	0930 - 1130	Phase II: Requirements	“
		Development (SCM/DLM/Wholesale)	
	1130 - 1230	Lunch	Own Discretion
	1230 - 1400	Readiness Discussions	MATCOM HQ (Rm 110)
	1400 - 1500	Materiel Readiness Briefing	“
		Process	
	1500 -1600	Prep for Executive Out-brief	Own Discretion
	1600 -1630	Executive Out-brief	MATCOM HQ (Rm 110)

30 Jan 03 / Deliverables:

1. Validated Phase I Requirements for MERIT.
2. Develop Phase II Requirements for MERIT.
3. Complete MERIT Future State Hierarchical diagram.

Out-brief Audience:

Mr. Mike Williamson – Director, Readiness / Analysis Division, MARCORMATCOM

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List of Team Members:

<u>Name</u>	<u>Organization</u>	<u>Role</u>	<u>DSN Phone/FAX</u>
LtCol Mark Keegan	MARFORLANT	Team Member	836-1658 / 2906
LtCol Jennings	III MEF / MARFORPAC	Team Member	622-7860 / 9019
LtCol Rick Byno	I MEF / MARFORPAC	Team Member	365-2558
Ms Pat Shaw	MARCORSYSCOM	Team Member	567-6601
Ms Pam Dervan	MARCORMATCOM	Team Lead	278-6004 / 5111
LtCol Dennis Adams	II MEF / MARFORLANT	Team Member	751-8606
Mr. Nick Nicholson	DC I & L	Team Member	225-8873 / 8905
Major Walter Shihinski	MARFORRES	Team Member	678-6849 / 1515
Capt Larry Paige II	MARCORLOGBASES	Team Member	567-6550 / 5498
MSgt Ouris Pellegrin	MARCORMATCOM	Team Member	567-7236

Read Ahead Material:

1. MRIPT Meeting Agenda, 29-30 Jan 03
2. MARCORMATCOM 231829Z Dec 02
3. MRIPT Review
4. MERIT Information Brief
5. DRAFT – MARES Order / MCO 3000.11D
6. MCBul 3000 dated 10 Jan 03
7. Memorandum for the Record: “Materiel Readiness IPT Findings are the Foundation for Investment Advisor Development”
8. OMRIPT Out-brief of 30 Apr 02
9. M-RIPT Charter, dated 6 Nov 00.

Uniform:

Military – Civilian Casual
 Civilians – Civilian Casual